

STATE OF IOWA )  
 ) Ss:  
DELAWARE COUNTY )

March 9, 2020  
Manchester, Iowa  
9:00 AM

The Delaware County Board of Supervisors met in work session this date at 9:00 am with Supervisors Madlom and Helmrichs present and Supervisor Buschmann absent. Also present were Daneen Schindler, Delma Hardin, Charity Loecke and Carla K. Becker. There was one member of the media present. Chairperson Madlom called the meeting to order.

Delma Hardin, Director of Delaware County Public and Charity Loecke addressed the Board regarding issues affecting the Delaware County's Public Health Department.

First, Ms. Hardin informed the Board that she will be retiring effective May 15, 2020 after 35 years of working for Regional Medical Center (RMC) within the Public Health Department. Charity Loecke will be taking over the coordinator's position effective May 6, 2020. Morgan Neuhaus will be assuming the leadership role with Parents as Teachers.

Second, Ms. Hardin spoke about the coronavirus outbreak in the United States. They have a modified incident command opened at RMC. As acting Incident Commander, Charlie Button has the committee working with health care facilities regarding a potential outbreak. Anyone in quarantine regarding this virus should not be around animals or livestock because they are potential carriers for the disease.

The healthcare community is being very open and transparent here is Iowa regarding the number of people being tested and/or diagnosed with coronavirus. The biggest challenge is going to be coordinating communications with the public in order to be delivering accurate and timely information.

Lastly, Ms. Hardin wanted to assure the Board that even though she is retiring, the annual report will continue to be presented to the Board at fiscal yearend. Public Health appreciates the support they have received from Board of Supervisors and wants to make sure to keep the line of communication open between the two entities.

The Board thanked Ms. Hardin for the updates and wished her all the best in her retirement.

There being no further business before the Board, the work session was closed at 9:45 am.

These minutes have been read and approved.

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Jeff Madlom, Chairperson

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Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
DELAWARE COUNTY )

March 9, 2020  
Manchester, Iowa  
1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all three supervisors present. Also present were Daneen Schindler, Pam Klein, Deric Bush, John Dolan, Anthony Bardgett and Carla K. Becker. There was one member of the media present. Chairperson Madlom called the meeting to order.

**Motion made** by Helmrichs, second by Buschmann and carried to approve the agenda for today's meeting as posted. All Ayes

**Motion made** by Buschmann, second by Helmrichs and carried to approve the minutes from the March 2, 2020 regular session and work session as presented. All Ayes

**Motion made** by Helmrichs, second by Buschmann and carried to approve the following employees to attend their respective out-of-county meetings: Peggy Petlon to attend the MHDD provider meeting in Vinton on March 9<sup>th</sup>, the provider meeting in Dubuque on March 10<sup>th</sup>, the crisis stabilization meeting in Anamosa on March 11<sup>th</sup>, the ISAC Conference March 12<sup>th</sup> & 13<sup>th</sup>, the strategic meeting in Dubuque on March 19<sup>th</sup>, the ARC meeting in Cedar Rapids on March 20<sup>th</sup>, the Regional MHDD meeting in Cedar Rapids on March 26<sup>th</sup>, ECR Management Plan meeting in Cedar Rapids on March 30<sup>th</sup> and the ECR Coordinators meeting in Cedar Rapids on April 2<sup>nd</sup>; Peggy Petlon and Raylynn Lee to attend the District VA meeting in Dubuque March 27<sup>th</sup>; Alex Linderwell and Dennis Lyons to attend training in Calmer on March 10<sup>th</sup>, in Mason City on March 11<sup>th</sup> and the Region 6 IOWA Environmental Health meeting in Cedar Rapids on March 18<sup>th</sup>; Carla Becker, Daneen Schindler, Supervisor Madlom and Supervisor Buschmann to attend the ISAC Spring School held March 11<sup>th</sup> – 13<sup>th</sup> in Des Moines; and Craig Davis to attend the Iowa Weed Commissioners conference in Ames on March 11<sup>th</sup> – 13<sup>th</sup>. All Ayes

**Motion made** by Buschmann, second by Helmrichs and carried to approve the following claims for payment:

Alliant Energy	Electrical Power	494.99
CenturyLink	Telephone Services	363.32
VISA / Mastercard	Fuels	2678.45
Walmart Community	Clothing & Dry Goods	322.47
Windstream	Telephone Services	64.26

All Ayes

**Motion made** by Helmrichs, second by Buschmann and carried to approve the "Application for Approval of Underground Construction on Delaware County Right-of-Way" submitted by Maquoketa Valley Electric Cooperative to directional bore a drop fiber optic road crossing under 245<sup>th</sup> Ave at 3214. All Ayes

**Motion made** by Buschmann, second by Helmrichs and carried to approve the following manure management plans and annual updates: Annual updates for Ann Wilson-Grant, Wilson Farms, in Section 32 of Delhi Twp; DAK Pork LLC, Doug Wilson, in Section 1 of Hazel Green Twp; JCS Smith Site #1, John C. Smith, in Section 15 of Coffins Grove; Matt Maurer in Section 6 of Delhi Twp; Gary Nieman, East Site, in Section 12 of Prairie Twp; Gary Nieman, West Site, in Section 11 of Prairie Twp; Robert Schaul in Section 28 of Coffins Grove Twp; and a four-year filing from C&K Pork Site #24, Kent Keppler with Progressive Pork LLC, in Section 6 of Richland Twp. All Ayes

**Motion made** by Helmrichs, second by Buschmann and carried to approve purchasing the Builders Risk Insurance Policy for the Sheriff's Dept/Jail Project through Nationwide Insurance for an estimated premium of \$7,910.00. John Dolan, Dolan Insurance, had presented the Board with three quotes: EMC insurance, Nationwide and Selective. Of the three presented, the Board felt that Nationwide offered the best coverage for the price. All Ayes

**Motion made** by Buschmann, second by Helmrichs and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report showing that for the month of February 2020 a total of \$24,704,719.68 was collected, deposited or invested in various banks across the county on behalf of all taxing entities. All Ayes

**Motion made** by Helmrichs, second by Buschmann and carried to approve the request from Garlyn Glanz, conservation Director, to deposit \$1,305.00 received for cash rent of the farm ground at Indian Hills Wildlife Area into the Conservation Land Acquisition and Capital Improvement Fund (68000). Mr. Glanz noted that this is the fund where property taxes are paid for this parcel. All Ayes

**Motion made** by Buschmann, second by Helmrichs and carried to approve the following modifications to the Collective Bargaining Agreement between The Delaware County Sheriff's Department and the AFL-CIO, Local 1835:

Wages for the jail staff beginning July 1, 2020 shall be increased 3% as follows:

0 – 4 years of continuous service	\$18.54/hour
4 – 8 years of continuous service	\$18.73/hour
8 – 12 years of continuous service	\$18.90/hour
Completion of 12 years if service	\$19.09/hour

Newly hired jailers will be paid at 90% of the regular hourly rate for their assigned job classification when they start. After 6 months on the job, they will go to 100% of the regular hourly rate for their assigned job classification. The wage schedule for all Deputy Sheriffs stayed the same as the original contract percentages. There were no changes to the out-of-pocket employee cost for insurance coverage.

All Ayes

**Motion made** by Helmrichs, second by Buschmann and carried to approve the following modifications to the Collective Bargaining Agreement between The Delaware County Secondary Roads Department and the AFL-CIO, and its Affiliated Local 1835:

Wages effective July 1, 2020 – June 30, 2021 shall increase an average of 3% as follows:

	<u>Reg</u>	<u>Summer Rates</u>	<u>OT</u>	<u>Winter Rates</u>
				<u>Reg</u>
Sign Person	25.45		38.18	25.61
Equipment Operator	25.61		38.42	25.61
Bridge Crew	25.45		38.18	25.61
Maintainer Operators	25.45		38.18	25.61
Maintenance Person	25.45		38.18	25.61
Shop Mechanics	26.11		39.17	
Inspector	26.00		39.00	
Head Mechanic	26.11		39.17	
Party Chief	27.29		40.94	
Engineering Technician	27.29		40.94	

Newly hired employees will be paid at 80% of the regular hourly rate for their assigned job classification to start; after 6 months 90% of the regular rate for their assigned job classification; and after 12 months 100% of the regular hourly rate for their assigned job classification.

All Ayes

**Motion made** by Buschmann, second by Helmrichs and carried to award the bid for the Parking Lot Paving Project at 721 S 5<sup>th</sup> Street to Eastern Iowa Excavating and Concrete, LLC in consideration of its low bid of \$109,799.85. The late start date for this project will be May 4, 2020 with 20 working days allocated for completion. All Ayes

**Consideration of Bids for Two (2) One-ton Truck Chassis Units for the Secondary Roads Department**

This being the date and time set to receive bids for two (2) One-ton Truck Chassis for the Secondary Roads Department, the following bid was read aloud:

Victory Ford	4 x 2	Regular Cab	\$35,167
Victory Ford	4 x 2	Super Cab	\$37,199
Victory Ford	4 x 4	Regular Cab	\$37,745
Victory Ford	4 x 4	Super Cab	\$40,306

County Engineer Anthony Bardgett requested the Board table the final consideration for one week to allow him to review the bids.

**Motion made** by Helmrichs, second by Buschmann and carried to acknowledge receipt of the bid from Victory Ford for Two (2) One-ton Truck Chassis and to table final consideration until the March 16, 2020 Board meeting. All Ayes

**Motion made** by Buschmann, second by Helmrichs and carried to approve the correction to the starting wage for Andy Fensterman to 80% (\$19.90) of the current wage (\$24.87) for his position with the Secondary Roads Department as per the union contract. Mr. Fensterman filled the Motorgrader position in the Petersburg area. All Ayes

**Motion made** by Helmrichs, second by Buschmann and carried to approve the hiring of Joshua Steger as a maintainer operator based out of the Delaware Shop effective March 10, 2020 at a wage of \$19.90/hour, which is 80% of the current winter rate of \$24.87. All Ayes

**ENGINEER'S REPORT** – Suspended until spring.

**NEXT MEETING** – The next regular board meeting will be held on Monday, March 16, 2020 at 1:15 p.m.

**PUBLIC COMMENTS** – None

**Motion made** by Buschmann, second by Helmrichs and carried to adjourn the meeting at 1:42 pm. All Ayes

These minutes have been read and approved for publication.