

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

July 20, 2020
Manchester, Iowa
1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Anthony Bardgett, and Carla K. Becker. There were no members of the media present. Chairperson Madlom called the meeting to order.

Motion made by Helmrichs, second by Buschmann and carried to approve the agenda as posted. All Ayes

Motion made by Buschmann, second by Helmrichs and carried to approve the minutes from the July 13, 2020 regular session. All Ayes

There were no requests submitted for attendance at out-of-county meetings.

Motion made by Helmrichs, second by Buschmann and carried to approve payment of the following claims, including payroll from July 17, 2020 in the amount of \$341,381.47 warrant #40138-40252:

Access Systems	Maint-Off Equip/Furniture	143.20	John Deere Financial	Minor Equip & Hand Tools	1305.46
Ace Homeworks Inc	Postage & Mailing	30.65	KDT Rentals GNB	Rent Payments	225.00
Advanced Business Systems	Data Processing	186.25	Kluesner Sanitation LLC	Sanitation Disposal	880.50
Advanced Correctional Hlthcr	Prescription Medicine	142.07	Laurie Kramer	Acct/Audit/Clerical	453.21
Alera Group Quad Cities	Self-funding	22827.45	L&L Murphy Consulting	Planning-Consulting	2000.00
Alliant Energy	Service	511.51	Leader Publications	Board Proceedings	1843.12
Altorfer Inc	Construction/Maint Equip	8709.11	Limestone Bluffs Resource	Planning-Consulting	7000.00
Jody Antrim JDC Works	Park Development – Minor	343.95	Machines & Media Inc	Stationery/Supplies	59.50
Attenti	Telephone Services	180.00	Mail Services LLC	Postage & Mailing	654.07
Backbone Area Apartments	Rent Payments	350.00	Mailing Services Inc	Postage & Mailing	1350.24
Ronald F Bailey	Repair/Maint-Const Equip	82.33	Mainstay Systems Inc	Data Processing	2403.00
Bard Materials (General)	Cover Aggregate/Sand	15407.96	Manchester Carquest	Repair/Maint- Vehicle	13.29
Bard Materials (Rock)	Resurfacing Roads	73460.44	Manchester Press	Publications	1214.92
Barron Motor Supply	Shop Equipment	75.12	Manchester Signs LLC	Park Development – Minor	108.25
David G Baumgartner	Legal-Court Related	72.00	City of Manchester	Water Use & Sewer	1030.93
Bi-County Disposal Inc	Sanitation Disposal	65.00	Maquoketa River Watershed	County Contribution	10177.00
Bob Stephen Motors Inc	Repair/Maint- Vehicle	429.55	Maquoketa Valley Electric	Electrical Power	288.98
Bodensteiner Implement	Construction/Maint Equip	17.92	The Master's Touch LLC	Postage & Mailing	4000.00
Boubin Tire Co	Repair/Maint- Vehicle	3065.32	Mediacom LLC	Telephone Services	57.69
Brehme Drug	Prescription Medicine	213.38	Midwest Construction Consult	Planning-Consulting	18241.23
Buchanan Co Jail	Rm/Bd Payments	3050.00	Midwest Patch/Hi-Viz Safety	Roads	772.80
Buck Creek Cemetery	Care of Graves	155.00	Murdoch Funeral Homes	Medical & Health Services	483.80
Burrington Group Inc	Engineering Services	4504.20	NE-IA Industrial Fasteners	Custodial Supplies	40.88
C J Bacon & Sons	Sanitation Disposal	886.40	Neuhaus Properties	Rent Payments	225.00
Canon Solutions America Inc	Maint-Off Equip/Furniture	14.64	New Century Paining	Park Development	595.00
CenturyLink	Telephone Services	1.40	Noah Detention Construction	Sheriff's Office/Jail	71440.00
City Laundering Co	Medical & Lab Supplies	281.04	Oak Hill Cemetery Assn	Care of Graves	50.00
Clayton Co Sheriff	Rm/Bd Payments	3840.00	Office Ally	Acct/Audit/Clerical	35.00
Community Electric Inc	Sheriff's Office/Jail	46160.50	Pakor Inc	Stationery/Supplies	269.95
Continental Fire Sprinkler Co	Sheriff's Office/Jail	936.23	Palmer Hardware	Repair/Maint-Misc Equip	3141.87
D&S Portables Inc	Sanitation Disposal	1356.00	Phoenix Supply	Clothing & Dry Goods	235.75
DataSpec	Data Processing	898.00	Premier Parts Inc	Minor Equip & Hand Tools	794.77
Del-Clay Farm Equipment	Repair/Maint-Const Equip	79.60	QC Supply LLC	Custodial Supplies	108.25
Delaware County	Self-funding	1153.67	Quadiant, Inc	Data Processing	372.63
Del Co Public Health	Refunds/Reimbursements	5632.31	Regional Medical Center	Medical & Health Services	280.00
Delaware Co Sheriff	Transportation	41.50	Roling Lawn Care	Grounds & Maint Supplies	895.00
Delhi Evergreen Cemetery	Care of Graves	162.50	S&D Supply Inc	Minor Mv Parts & Access	166.50
Delhi Lumber	Park Development	9044.64	Nicole Salow MD	Medical & Health Services	75.00
Julie A Diesch	Park Development	660.00	Schmitz Janitorial Supply	Custodial Supplies	42.00
Dolan Insurance Agency	Insurance	144682.00	Schneider Geospatial LLC	Data Processing	28545.00
Don & Walt LLC	Sheriff's Office/Jail	92574.05	Sherwin Williams	Grounds & Maint Supplies	583.92
Dubuque Fire Equipment Inc	Maint-Off Equip/Furniture	77.00	Silveredge Cooperative	Fuels	756.60
Dyersville Commercial	Board Proceedings	1217.81	Sioux Sales Company	Wearing Apparel	566.00
Edge Communications	Data Processing	1329.29	Solutions Inc	Data Processing	40800.00
Edgewood Oil Co	Fuels	880.50	Dave Staner	Medical & Health Services	75.00
Jody Elgin	Custodial Services	294.00	State Hygienic Lab	Medical & Health Services	78.00
Election System & Software	Lake Election Coding	1785.41	Stender Lawn Care LLC	Buildings-Repair/Maint	1005.00
ESRI	Data Processing	3800.00	Storey Kenworthy	Custodial Supplies	722.76
Janet K Fischer	Grounds & Maint Supplies	120.00	The Sunshine Boy	Custodial Supplies	45.00
Four Oaks Family Services	Protection/Security	1399.50	Superior Welding Supply	Rental-Machinery	174.68
Gienapp Construction	Buildings	1497.00	Supreme Green Inc	Lawn Care	545.00
Ginter Tools LLC	Minor Equip & Hand Tools	112.98	Tauke Motors Inc	Repair/Maint- Vehicle	69.75
Garlyn R Glanz	Fuels	69.18	Tegeler Body & Frame	Repair/Maint-Const Equip	350.00
Good Neighbor Society	Food Preparation Services	4017.00	Thomson Reuters	Magazines/Books	923.00
Gordon Flesch Company	Maint-Off Equip/Furniture	1148.21	Three Rivers FS	Fuels	14987.72
GreatAmerica Financial Svcs	Maint-Off Equip/Furniture	81.46	Three Rivers FS	Fuels	3599.16
Hausers Water Systems Inc	Stationery/Supplies	65.00	Truck Country of Iowa	Construction/Maint Equip	579.16
Helle Farm Equipment Inc	Construction/Maint Equip	1252.50	Uniform Den Inc	Wearing Apparel & Uniform	167.90
Heritage Printing	Printing Services	294.43	Universal Climate Control Inc	Legal-Court Related	15463.15
Business Management Daily	Education & Training	97.00	US Cellular	Telephone Services	2300.68
Ronald Huber	Grounds & Maint Supplies	70.00	US Postmaster	Postage & Mailing	585.00
IA Dept of Nat Resources	Licensing	350.00	Vanguard Appraisals Inc	Appraisal Services	48946.20
IA Law Enforcement Acdmy	Education & Training	250.00	Corey Jon Voelker	Engineering Services	500.00
IA Prison Industries	Park Development – Minor	281.43	Rick A Weidner, AIA	Engineering Services	5160.48
IA St Assn Co Supervisors	Dues & Memberships	375.00	Weldon Tire	Tires	1517.26
Impact7G Inc	Education & Training	135.00	Blue Cross & Blue Shield	Insurance	4985.12
IMWCA	Workers' Comp Insrnce	138276.00	FE Welterlen Motors Inc	Repair/Maint- Vehicle	58.31
Interstate Batteries	Minor Mv Parts & Access	591.75	Windstream	Telephone Service	209.82
Iowa Outdoors	Magazines/Books	15.00	Woodruff Construction LLC	Buildings	185227.42
IA State Co Treasurers Assn	Dues & Memberships	250.00			
All Ayes					

There were no "Applications for Approval of Underground Construction" submitted for Board consideration at today's meeting.

There were no manure management plans or updates submitted for Board acknowledgement at today's meeting.

Motion made by Buschmann second by Helmrichs and carried to approve the following appoints to various boards:

Maguoketa River Watershed Management Authority – 1 year term

Shirley E. Helmrichs

Adams/Hazel Green Benefited Fire District #1 Trustee – 3 year term

Ken Pillard
All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following resolution:

**RESOLUTION No. 2020 -037
DESTRUCTION OF RECORDS**

Pursuant to the 2019 Code of Iowa, Sections 48A.32, 50.19 and 331.323(2d), and pursuant to the use of Document Locator and the OnDemand record retention software which allows for reports to be scanned for permanent storage if required, we do hereby authorize the destruction of the following records in the Delaware County Auditor's Office:

Homesteads and Military Worksheets/Letters

1967-1977 – Military exemption handwritten worksheets
1967-1999 – Homestead exemption worksheets

Returned letters – 1973, 1974, 1976, 1977, 1979, 1983, 1984, 1985, 1988, 1989, 1991, 1992, 1993, 1996, 1997, 1998, 1999, 2014, 2015

Elections

Old Delivery Envelopes
Old Return Envelopes
Old Affidavit Envelopes

Approved this 20th day of July 2020.
Delaware County Board of Supervisors

/S/ Jeff Madlom, Chairperson
All Ayes.

Attest: /S/ Carla K. Becker, County Auditor

Motion made by Buschmann, second by Helmrichs and carried to approve the transfer of \$70,000 from the General Fund (01000) to the Rural County Transportation Program Fund (05000) as budgeted. These dollars will be used to fund the RCTP grants to Delaware County cities for FY 2020/21. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to set Monday, August 3, 2020 at 1:15 pm as the date and time to receive bids for replenishing the culvert stockpile at the Secondary Roads Department. All Ayes

ENGINEER'S REPORT

D22 Paving Project – River City Paving has completed all work except for the pavement markings. There is also a small amount of shoulder work to be done yet.

Robinson Road Paving Project –Horsfield Construction has completed all work except for the pavement markings.

Dyersville X49 Roundabout Project – Steger Construction is planning to start work on the roundabout construction this week.

Base One Stabilization – Delaware County's maintenance crew will be starting work on 102nd Street from Edgewood to Hwy 3 tomorrow to stabilize the gravel road with Base One additive.

Edge Line Pavement Markings – KamLine will be starting on the edge line paint this week.

NEXT MEETING –The next regular meeting for the Board is scheduled for Monday July 27, 2020 at 1:15 p.m.

PUBLIC COMMENTS – None

Motion made by Buschmann, second by Helmrichs and carried to adjourn the meeting at 1:32 pm. All Ayes

These minutes have been read and approved for publication.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor