

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

February 24, 2020
Manchester, Iowa
1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all Board members present. Also present were Daneen Schindler, Peggy Petlon, Mae Hintgen, Courtney Vorwald, John Bernau, Anthony Bardgett and Carla K. Becker. There was also one member of the media present. Chairperson Madlom called the meeting to order.

Motion made by Helmrichs, second by Buschmann and carried to approve the agenda for today's meeting as posted. All Ayes

Motion made by Buschmann, second by Helmrichs and carried to approve the minutes from the February 20, 2020 regular meeting as presented. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following employees to attend their respective out-of-county meetings: Mike Corkery to attend the EIRUSS meeting in Dubuque on February 26th; Pat Oberbroeckling to attend the Roads & Streets Committee meeting in Ames on February 27th; Peggy Petlon to attend the Regional Coordinator's meeting in Cedar Rapids on March 5th; Supervisor Buschmann to attend the BDF meeting in Independence on February 25th; and Supervisor Helmrichs to attend Maquoketa River Watershed meeting in Monticello on February 25th. All Ayes

There were no claims submitted for payment at today's meeting.

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Ways" submitted for Board consideration at today's meeting.

Motion made by Buschmann, second by Helmrichs and carried to approve the following manure management plan update submitted for Board consideration: a four-year filing from John Bagge in Section 9 of Bremen Twp. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve setting Monday, March 16, 2020 at 1:15 pm as the date and time to hold a public hearing on the construction of a confined feeding operation for Tenderloin Ranch, LLC in Section 3 of Adams Township. The Board directed the County Auditor to publish notice in all three of the official newspapers for the county. All Ayes

Presentation – East Central MH Region Update and CEO Introduction – Peggy Petlon

East Central Mental Health Region County Coordinator Peggy Petlon introduced the newly hired Regional CEO, Mae Hintgen, to the Board. Ms. Hintgen started working as the CPC in Cherokee County in 1995. She then moved to Dubuque in 2006 and began working for the Iowa Dept of Human Services. The last ten years she has worked for the Dubuque Community School District with children who have behavioral issues. Her priorities since taking over as CEO have been the ECR Budget, legislative issues and strategic planning for the region. She is looking forward to working with all nine counties within the region. The Board welcomed her to the region.

Presentation – The 2019 Home and Community Based Service Provider Quality Management Self-Assessment

Peggy Petlon, Community Services Director, addressed the Board regarding the recent review of the County's Community Life Program conducted by the Home and Community Based Services (HCBS) Quality Improvement Organization Services. Community Life has met all of the 2019 Self-Assessment requirements. The Community Life Program is one of the few hourly services provided in our county which allows people to remain living in the least restrictive residence possible. The Board thanked Ms. Petlon for her presentation.

Motion made by Buschmann, second by Helmrichs and carried to approve the discontinuance of the "fill-in" position within the Community Life Program effective immediately. This position was created as a way to cover during times when the program was short staffed. Due to changes in the utilization of the program, the position has not been used in over three (3) years. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the moving into closed session pursuant to Iowa Code Section 21.5(1)(g) as requested by the Delaware County Attorney's Office. Closed Session was entered into at 1:55 pm. All Ayes

The Board came out of closed session at 2:06 pm.

Motion made by Buschmann, second by Helmrichs and carried to approve the final payout amounts for deceased county employee Eric Brooks as follows: \$23,949.92 of unused/accrued sick leave paid into a Retirement Health Care Savings Account and \$5,540.90 of unused and accrued vacation/personal and compensatory time paid out through payroll on Friday, February 28th. Payment of claims will be made, along with all others claims-to-be-paid, on Monday, March 2, 2020. All Ayes

PUBLIC HEARING – Proposed Property Tax Levies for FY2020-21

This being the date and time set to hold a Public Hearing on the proposed property tax levies for the General Funds and Rural Services Fund in FY 2020/21, as published in the official newspapers of the county, Chairperson Madlom opened the Public Hearing at 2:10 pm.

Delaware County Auditor, Carla K. Becker, stated that the proposed increase in the tax dollars requested within the general funds and rural services fund for FY 2020/21 are 4.88% and 2.43% respectively. An increase in funding is being proposed within the General Funds due to expected renovations of the Courthouse Annex (old Community Savings Bank Bldg), the purchase of furnishings for the new Sheriff's Dept/Jail, renovation of the former Sheriff's Dept/Jail; and approved employee wage increases. Within the Rural Services Fund, the projected increase in revenues will cover the increase in transfers to the Secondary Roads Fund for county road maintenance and an increase in employee wages. Said request in funding would actually keep the proposed levy rates the same as FY 2019/20.

There being no additional comments, either written or oral, the public hearing was closed at 2:13 PM.

Motion made by Helmrichs, second by Buschmann and carried to approve the following resolution regarding funding for the FY 2020/21 budget:

**RESOLUTION No. 2020-011
Approval of FY2020/21 Maximum Property Tax Dollars**

WHEREAS, the Delaware County Board of Supervisors have considered the proposed FY2020/21 county maximum property tax dollars for both General County Services and Rural County Services, and

WHEREAS, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county web site and/or social media accounts if applicable, and

WHEREAS, a public hearing concerning the proposed county maximum property tax dollars was held on February 24, 2020.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Delaware County that the maximum property tax dollars for General County Services and Rural County Services for FY2020/21 shall not exceed the following:

General County Services - \$6,676,882

Rural County Services - \$3,172,114

The Maximum Property Tax dollars requested in either General County Services or Rural County Services for FY2020/21 does represents an increase of more than 102% from the Maximum Property Tax dollars requested for FY 2019/20.

Passed this 24th day of February, 2020

/S/ Jeff Madlom, Chairperson

/S/ Pete Buschmann

/S/ Shirley E. Helmrichs

ATTEST: /S/ Carla K. Becker, County Auditor

All Ayes

Motion made by Buschmann, second by Helmrichs and carried to set Monday, March 16, 2020 at 1:15 PM as the date and time to hold a Public Hearing on the proposed amendment to the FY 2019/20 Budget. The Board also directs the County Auditor to publish notice of said public hearing in all three official newspapers of the county. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to set Monday, March 16, 2020 at 1:15 PM as the date and time to hold a Public Hearing on the proposed FY 2020/21 Budget. The Board also directs the County Auditor to publish notice of said public hearing in all three official newspapers of the county. All Ayes

Motion made by Buschmann, second by Helmrichs and carried to set Monday, March 9, 2020 at 1:15 PM as the date and time to receive bids for two (2) one-ton truck chassis for the Secondary Roads Department. County Engineer Anthony Bardgett explained that they will not be looking to trade in either of the two existing one-ton trucks. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to set Monday, March 16, 2020 at 1:15 pm as the date and time to hold a Public Hearing on the proposed FY 2020/21 5-year Construction Program for Delaware County. All Ayes

Motion made by Buschmann, second by Helmrichs and carried to set Tuesday, March 24, 2020 at 6:00 pm as the date and time to hold a Community Meeting with the residents of Sand Springs to discuss the roadway issues within the community. Anthony Bardgett will plan on sending out letters inviting all current residents to attend. All Ayes

ENGINEER’S REPORT – Suspended until spring.

NEXT MEETING – The next regular board meeting will be held on Monday, March 2, 2020 at 1:15 p.m.

PUBLIC COMMENTS – None

Motion made by Helmrichs, second by Buschmann and carried to adjourn the meeting at 2:21 pm. All Ayes

These minutes have been read and approved for publication.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

**February 24, 2020
Manchester, Iowa
2:25 PM**

The Delaware County Board of Supervisors met in work session this date at 2:25 pm with all Board members present. Also present were John Dolan, Anthony Bardgett and Carla K. Becker. There were no members of the media present. Chairperson Madlom called the meeting to order.

John Dolan, Dolan Insurance Agency, gave the Board an update on the following:

1. County Shop Excavator hit an overhead beam. The Beam is being replaced and the excavator fixed.
2. There was a slip and fall at the county jail. Mr. Dolan will let the Board know how things are progressing.

Mr. Dolan will also begin working on the quote to insure the former Community Savings Bank. The County should take possession sometime with 30-40 days.

With the construction project set to begin on the new Sheriff’s Dept/Jail, Mr. Dolan will update the builders risk policy to make sure the county is covered.

Lastly, EMC contacted Dolan Insurance last fall regarding the County Courthouse. Since they insured the Marshalltown County Courthouse which was damaged by a tornado last year, they felt it best to have the courthouse re-appraised to incorporate its historic value. Thus, EMC contracted with HCA Asset Management to value the building based on its historic value and construction. Currently, EMC has the courthouse valued at \$8,489,664 with a blanket property limit of \$17,737,781. HCA Asset Management concluded that the courthouse should be valued at \$16,038,276. There are a few different options the Board could look at regarding the insurance for the courthouse.

1. Could increase the Courthouse value leave it under the blanket
2. Could increase the Courthouse value and insure it outside the blanket
3. Could look at other options for insuring the Courthouse separate from the rest of the counties policies

Chairperson Madlom thanked Mr. Dolan for his presentation. The Board will review the information provided to them regarding the Courthouse and get back to him as soon as possible.

There being no additional business before the Board, the work session was closed at 3:02 pm.

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor