

STATE OF IOWA )  
) Ss:  
DELAWARE COUNTY )

August 31, 2020  
Manchester, Iowa  
1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Myron Zumbach, John Hansen, Mike Adkins, Marty Burlage, Seth Wengert, and Carla K. Becker. There was one member of the media present. Chairperson Madlom called the meeting to order.

**Motion made** by Helmrichs, second by Buschmann and carried to approve the agenda as posted. All Ayes

**Motion made** by Buschmann, second by Helmrichs and carried to approve the minutes from the August 24, 2020 work session and regular session. All Ayes

There were no requests presented to the Board for employees to attend out-of-county meetings.

**Motion made** by Helmrichs, second by Buschmann and carried to approve payment of the following claims, including payroll from Friday, August 28, 2020 in the amount of \$332,591.04, warrant #41055-41177:

Accent Laser Services Inc	Office Equipment	499.95	IA Nat Heritage Foundation	Dues & Memberships	250.00
Ace Homeworks Inc	Postage & Mailing	12.53	IA Prison Industries	Traffic & St Sign	848.00
Adv Correctional Healthcare	Prescription Medicine	26.85	Kay Park Rec Corp	Park Development	524.00
Alliant Energy	Service	2316.13	Kluesner Construction Inc	Buildings	12000.00
Anderson Welding	Steel-Iron-Related Metals	236.54	Koch Office Group	Office Equipment	28.61
Jody Antrim JDC Works	Cover Aggregate & Sand	4404.33	Laurie Kramer	Acct/Audit/Clerical	400.00
Office of Auditor of State	Filing Fee	625.00	Leader Publications	Board Proceedings	1738.77
Auto Jet Muffler Corporation	Construction/Maint Equip	75.88	Mainstay Systems Inc	Data Processing	1829.00
Bard Materials (General)	Electrical Supplies	70388.60	Maquoketa Valley Electric	Electrical Power	83.07
Becker Electric LLC	Repair/Maint-Fixed Equip	159.00	Mediacom LLC	Telephone Services	306.90
Kent A Bergstrand	Rent Payments	495.00	Mercyone Elkader Medical	Emergency Treatment	3394.45
Black Hills Energy	Service	304.27	NE-IA Industrial Fasteners	Safety Items	544.48
Boubin Tire Co	Repair/Maint- Vehicle	2764.09	Nutrien Ag Solutions, Inc	Roads	293.00
Burrington Group Inc	Buildings-Repair/Maint	3106.00	Treasurer State of Iowa	Indigent Defense Fund	5958.00
Canon Solutions America Inc	Maint-Off Equip/Furniture	14.64	Prinsco Inc	Water/Sewer Structures	3228.00
ChemRight Laboratories Inc	Engineering Services	1080.00	Radio Communications	Radio & Communications	3199.25
City Laundering Co	Buildings-Repair/Maint	612.35	River City Stone (General)	Park Development	726.83
Continental Research Corp	Safety Items	342.40	Roger Johannes Construction	Park Development	7245.00
Crescent Electric Supply	Electrical Accessories	211.07	Romtec Inc	Park Development – Minor	952.66
Keith Crilly	Rent Payments	200.00	S&D Supply Inc	Minor Equip & Hand Tools	128.95
Delaware County Auditor	Election Expense	2789.81	Christopher Brady Schlemme	Minor Equip & Hand Tools	140.00
Del Co Public Health	Refunds/Reimbursements	2810.36	Schmitz Janitorial Supply	Custodial Supplies	629.50
Del Co Treasurer	Property Taxes	12965.51	Seiler Instrument & Mfg Co	Typing/Printing/Binding	2587.42
DJ Repair	Repair/Maint- Vehicle	1919.35	Solutions Inc	Data Processing	23605.80
Don & Walt LLC	Buildings-Repair/Maint	507.83	State Hygienic Lab	Medical & Health Services	39.00
Dyersville Commercial	Official Publication	46.00	Stender Lawn Care LLC	Buildings-Repair/Maint	765.00
City of Dyersville	Roads	300000.00	Storey Kenworthy	Stationery/Supplies	140.67
Eastern IA Excav & Concrete	Parking Lot – Final Pymnt	7138.47	TASC Client Invoices	Planning-Consulting Non-C	794.43
Edgewood-Colesburg CSD	CDBG – Reimbursement	1266.60	TestAmerica Laboratories	Engineering Services	31.50
City of Edgewood	RCTP Reimbursement	25000.00	Thompson Shoes	Wearing Apparel/Uniform	145.00
Jody Elgin	Custodial Supplies	294.00	Three Rivers FS	Fuels	15055.27
Election System & Software	Ballot Layout/Setup/Print	1835.75	US Cellular	Telephone Services	476.28
Fastenal Company	Safety Items	120.99	Vanguard Appraisals Inc	Appraisal Services	78371.60
Four Oaks Family & Children	Protection/Security	1446.15	VISA / Mastercard	Data Processing	4491.84
Ginter Tools LLC	Minor Equip & Hand Tools	81.99	Walmart Community	Custodial Supplies	70.02
Garlyn R Glanz	Postage & Mailing	53.70	Weber Paper Company	Stationery/Supplies	104.78
Gordon Flesch Company	Stationery/Supplies	70.96	Blue Cross & Blue Shield	COBRA	4055.12
Hausers Water Systems Inc	Stationery/Supplies	150.00	Welter Storage Equip Co	Stationery/Supplies	210.00
Heritage Printing	Printing Services	230.89	Jim Wessels	Buildings-Repair/Maint	800.00
Hi-Viz Safety	Traffic & St Sign	253.75	Windstream	Telephone Service	692.29
Hopkinton Municipal Utilities	Electrical Power	102.51	Windstream	Telephone Service	447.39
Hotsy Equipment Company	Construction/Maint Equip	571.42	Ziegler Inc	Construction/Maint Equip	94.80

There were no "Applications for Approval of Underground Construction" submitted for Board consideration.

**Motion made** by Buschmann, second by Helmrichs and carried to acknowledge receipt of the following manure management plan updates: Marty Burlage (Gadient Farms) in Section 36 of South Fork Twp; Hilltop Pork LLC (Randy Loesche) in Section 6 of Bremen Twp; D&S Pork (Dan and Sarah Gudenkauf) in Section 32 of Hazel Green Twp; Klostermann Brothers Inc (WPF-2) in Section 23 of North Fork Twp; Todd and Amy Mullis Revocable Living Trust (Mullis Site) in Section 10 of Oneida Twp; Klostermann Brothers Inc (KB Reth Site) in Section 16 of South Fork Twp; EFM Farms LLC (Hill Site) in Section 3 of Honey Creek Twp; Justin and Kevin Nieman in Section 14 of Delhi Twp; and North 60 Pork LLC in Section 15 of South Fork Twp. All Ayes

**PUBLIC HEARING–Application for Confined Feeding Operation for Marty Burlage in Section 36 of South Fork Township**

This being the date and time set to hold a public hearing on the application for construction of a confined feeding operation by Marty Burlage in Section 36 of South Fork Township, notice of which was published in all three official newspapers of the County, Supervisor Madlom opened the public hearing at 1:21 pm.

Mr. Burlage has applied to construct a new 1699 head deep pit cattle confinement building as an expansion to an existing cattle confinement facility (499 head). The addition would house 499 head of feeder calves and 1,200 head of cattle finishers. Supervisor Helmrichs gave a synopsis of the Board's site visit conducted on August 25, 2020. She stated this was a great location for the facility and that it was one of the nicest layouts she has seen for this type of site. According to Ms. Helmrichs, the Board saw no issues.

There were no additional public comments, either written or oral. Chairperson Madlom closed the public hearing at 1:23 pm.

**Motion made** by Helmrichs, second by Buschmann and carried to approve sending a letter of recommendation to the Department of Natural Resources regarding the construction of a confined feeding operation by Marty Burlage in Section 36 of South Fork Township and to recommend a waiver of the two-week waiting period. All Ayes

**Motion made** by Buschmann, second by Helmrichs and carried to acknowledge receipt of the resignation of Joan Goedken as Clerk for Union Township effective immediately (Ms. Goedken moved out of said township). The Board thanked Ms. Goedken for her many years of service to Union Township. All Ayes

**Motion made** by Helmrichs, second by Buschmann and carried to approve the following appointments to Boards or Commissions:  
**Regional Workforce Development Board (RWDB)**

Donna Boss

**Union Township Clerk (To Fill Vacancy - Term Expires December 31, 2022)**

Justine Helle

All Ayes

**Update on Sheriff's Office/Jail Project – John Hansen, Midwest Construction Consultants**

John Hansen, Midwest Construction Consultants, gave a brief overview of the construction of the Sheriff's Office/Jail Project. He is pleased with the professionalism of all contractors and subcontractors involved with the project. They are planning to pave the parking lot areas beginning next week. Since fall is the best time to plant grass seed, he briefly discussed the need to start thinking about seeding the vacant areas of the site.

Anthony Bardgett joined the meeting at 1:40 pm.

**Motion made** by Buschmann, second by Helmrichs and carried to approve Change Order #6 in the amount of \$733.34 for Woodruff Construction for additional steel for framing. The new contract amount is as follows:

Original Contract	\$3,349,000.00
Net Change from Previous Change Orders	(\$10,633.01)
Contract Sum Prior to this Change Order	\$3,338,366.99
Net Change from this Change Order	\$733.34
New Contract Sum including this Change Order	\$3,339,100.33

All Ayes

**Motion made** by Helmrichs, second by Buschmann and carried to approve Change Order #2 in the amount of \$4,401.93 for Community Electric for additional conduits for E-911 from the server room to the control room and additional conduits for future use. The new contract amount is as follows:

Original Contract	\$667,050.00
Net Change from Previous Change Orders	(\$1,130.99)
Contract Sum Prior to this Change Order	\$665,919.01
Net Change from this Change Order	\$4,401.93
New Contract Sum including this Change Order	\$670,320.94

All Ayes

**Motion made** by Buschmann, second by Helmrichs and carried to approve the following pay application for the Sheriff's Office/Jail Project:

1.5 – Rick Weidner AIA – Construction Phase	\$4,692.10
2.1 - Midwest Construction Consultants - Construction Management Fee	\$8,700.00
2.2 - Midwest Construction Consultants - On-site Allowance	\$8,500.00
2.3 - Midwest Construction Consultants – Reimbursable Allowance	\$604.36
2.5 - Midwest Construction Consultants – Equipment Allowance	\$1,188.00
3.6 – Chosen Valley – Lab/Testing Services	\$531.00
4.1 – Woodruff Construction – General Construction	\$93,549.43
4.2 – Noah Detention	\$66,610.20
4.3 – Don & Walt LLC - Plumbing	\$50,046.00
4.4 – Universal Climate Control, Inc – HVAC	\$52,288.00
4.5 – Community Electric – Electrical	\$101,639.56
4.6 – Continental Fire Sprinkler – Fire Sprinklers	\$32,301.05
5.4 – Alliant Energy - Temporary Electric (Pre-paid)	\$1,101.50
5.11 – C.J. Bacon & Sons – Dumpster Fees	<u>\$865.60</u>
Total	\$422,616.80

These approved invoices will be added to the next regular claims listing for payment on September 14, 2020. Mr. Hansen also noted that said project fund (332000) earned \$18,381.73 in interest last month. All Ayes

**ENGINEER'S REPORT**

**New Salt Shed** – The new Salt Shed east of Earlville is almost complete.

**Maintenance** – Secondary Road Maintenance Crews will begin concrete patching next week.

**NEXT MEETING** – Due to the Labor Day holiday on September 7, 2020, the Board will not hold a meeting next week. The next regular meeting for the Board is scheduled for Monday, September 14, 2020 at 1:15 p.m.

**PUBLIC COMMENTS** – None

Motion made by Helmrichs, second by Buschmann and carried to adjourn the meeting at 2:00 pm.

These minutes have been read and approved for publication.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor