

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

August 17, 2020
Manchester, Iowa
10:30 AM

The Delaware County Board of Supervisors met in work session this date at 10:30 pm with Supervisors Buschmann and Helmrichs present and Supervisor Madlom attending via phone conference. Also present were Tom Schuetz, Ellen Krogmann and Carla K. Becker. There were no members of the media present. Vice-Chairperson Buschmann called the meeting to order.

OVERVIEW

Tom Schuetz, with Alera Group Quad Cities, addressed the Board regarding a review of the self-funding budget for FY 2019-20 and some things to consider in FY 2020-21. According to Mr. Schuetz, the Wellmark claims for the County have been very consistent over the past three years. The only significant increase was in regards to prescription drugs; however, the total claims for prescription drugs in FY 19/20 was still under the benchmarks. Since there were not a lot of "large" claims for prescriptions, Mr. Schuetz is planning to review these claims with Wellmark to look for any trends or variables, which might explain the increase.

COVID-19

The expected impact of COVID-19 on the County's policies was also discussed. Federal regulations are covering most costs associated with testing for the virus. Wellmark also extended COVID-19 hospitalizations at no additional cost to members. When COVID-19 originally hit, no elective procedures were being done. Other the past couple months, they have seen hospitals beginning to do elective procedures again. According to Mr. Schuetz, there are two things that we need to be watching for:

1. Knowing that a vaccine for COVID-19 will eventually be available, at what cost will it be offered?
2. How many people didn't get the care they needed due to the fear of catching COVID-19?

UNION NEGOTIATIONS

Alera Group will provide a comparison of the County's current policy with plans from other government agencies. Regarding overall design and out-of-pocket for employees, he feels the county's policy is in the "best of the best" category.

FUNDING OPTIONS

Even though Mr. Schuetz knows the Board is not quite ready to look at self-funding, he feels it is important to continue to educate the Board. In a fully insured plan, or partial self-funded plan, the Board is given their renewal numbers by the insurance company on an annual basis. The risk in this type of relationship is very low.

In a fully self-funded policy, the County would assume the risk versus the insurance company. Stop loss insurance would be purchased to "cap" the risk at a certain amount. All reserves would be retained by the county versus by the insurance company. Self-insured plans also have access to all data versus what the insurance company allows you to see. Having better access to all data would allow for more informed decision-making. The County could decide to bond with other entities to share the risk.

ALERA GROUP QUAD CITIES

Lastly, Mr. Schuetz talked about the recent merger into Alera Group Quad Cities. They are one of 24 firms who have formed a group to help provide a wider range of services to be more effective for their clients. One of the focus groups is for public sector entities. This group will discuss what works and doesn't work for groups within the public sector.

The Board thanks Mr. Schuetz for his presentation. The work session was adjourned at 12:15 pm.

These minutes have been read and approved.

/S/ Pete Buschmann, Vice-Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

August 17, 2020
Manchester, Iowa
1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with Supervisors Buschmann and Helmrichs present and Supervisor Madlom attending via phone conference. Also present were Daneen Schindler, Mike Corkery, Anthony Bardgett, and Carla K. Becker. There were no members of the media present. Vice-Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Madlom and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the minutes from the August 10, 2020 work session and regular session. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve Pat Oberbroeckling to attend a Roads and Streets Committee meeting in Ames on August 18, 2020. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve payment of the following claims, including payroll from Friday, August 14, 2020 in the amount of \$243,117.56, warrant #40745-#40866:

Access Systems	Maint-Off Equip/Furniture	148.73	Bob Stephen Motors Inc	Repair/Maint- Vehicle	710.43
Alera Group Quad Cities	Self-funding	18827.45	Boubin Tire Co	Repair/Maint- Vehicle	5032.94
Alliant Energy	Electrical Power	1275.72	Brehme Drug	Prescription Medicine	248.57
AI's Electrical Service	Electrical Accessories	48.00	Buchanan Co Jail	Rm/Bd Payments	1550.00
Altorfer Inc	Construction/Maint Equip	2135.28	Budden Well & Plbg Service	Park Development	2857.83
Anderson Welding	Repair/Maint-Const Equip	38.11	C J Bacon & Sons	Sanitation Disposal	660.80
AT&T	Telephone Services	12.96	Carls Feed & Farm Store	Chemicals/Gasses-Herb	664.50
Attenti US Inc	Telephone Services	186.00	Chosen Valley Testing	Sheriff's Office/Jail Prj	1378.75
Ronald F Bailey	Grounds & Maint Supplies	375.00	City Laundering Co	Custodial Supplies	216.64
Bard Materials (General)	Stone Materials	43155.46	Clayton Co Sheriff	Rm/Bd Payments	4120.00
Barron Motor Supply	Minor Mv Parts & Access	100.40	Colesburg Public Library	Co Contribution 1 st Qtr	2374.68
Bi-County Disposal Inc	Sanitation Disposal	188.00	Comelec Internet Services	Telephone Services	110.00
BL Murray Co	Custodial Supplies	104.22	Community Electric Inc	Sheriff's Office/Jail Prj	131689.00

Construction Material Inc	Chemicals/Gasses-Herb	6271.20	Maquoketa Valley Electric	Electrical Power	94.38
Continental Fire Sprinkler Co	Sheriff's Office/Jail Prj	42365.15	Martin Equipment of Illinois	Maint-Const Equip	20238.74
Country Ridge Apartments	Assistance-Rent	200.00	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	150.35
Delaware County	Self-Funding	887.38	Mediacom LLC	Telephone Services	57.69
Delaware County	Self-Funding	266.29	MHDS-ECR	MHDS 1 st Quarter	145086.50
Del Co Economic Developmnt	Co Contribution	20000.00	Midwest Construction	Sheriff's Office/Jail Prj	17911.71
Del Co Memorial Hospital	Emergency Treatment	854.00	Midwest Wheel	Construction/Maint Equip	235.94
Delaware Co Sheriff	Transportation	342.25	MPH Industries Inc	Radar Equipment	1999.00
Del Co Solid Waste Comm	Sanitation Disposal	4091.10	Mulgrew Oil Company	Repair/Maint-Misc Equip	157.76
Delhi Lumber	Steel-Iron-Related Metals	1622.61	NE-IA Industrial Fasteners	Shop Equipment	62.50
Delhi Public Library	Co Contribution 1 st Qtr	2921.36	Noah Detention Construction	Sheriff's Office/Jail Prj	243134.62
Deutmeyer Nursery Inc	Permanent Landscaping	1508.01	Oelwein Publishing Co	Office Publication	125.00
DJ Repair	Repair/Maint- Vehicle	1425.36	Office Ally	Acct/Audit/Clerical	35.00
Don & Walt LLC	Maint-Const Equip	15879.25	Office Express	Stationery/Supplies	624.30
Dubuque Co Road Dept	Engineering Services	17449.30	Palmer Hardware	Minor Equip & Hand Tools	551.19
Dyersville Commercial	Board Proceedings	2481.16	Precise MRM LLC	Repair/Maint-Radio Equip	560.25
Edge Communications	VoIP Phone Service	1329.00	Premier Parts Inc	Minor Mv Parts & Access	679.68
Edgewood Cemetery Assn	Care of Graves	720.00	ProShield Fire Protection	Data Processing Supplies	102.90
Edgewood Oil Co	Lubricants	3295.10	Radio Communications	Radio & Communications	2107.00
Edgewood Public Library	Co Contribution 1 st ¼	2194.68	River City Stone (General)	Cover Aggregate & Sand	91.83
Jody Elgin	Custodial Services	294.00	Roling Lawn Care	Grounds & Maint Supplies	625.00
Election System & Software	Ballot Setup/Printing	1310.05	Ruth Suckow Mem Library	Co Contribution 1 st Qtr	2921.36
Every's Auto & Tire Center	Repair/Maint- Vehicle	54.56	Sadler Power Train Inc	Construction/Maint Equip	107.09
Families Inc	Education & Training	30.00	Christopher Brady Schlemme	Minor Equip/Hand Tools	2695.00
Janet K Fischer	Contract Mowing	120.00	Schmitz Janitorial Supply	Custodial Supplies	346.80
GATR Truck Center GATR	Construction/Maint Equip	238.70	Scott Co Sheriff Civil Process	Sheriff Transportation	37.21
Garlyn R Glanz	Postage & Mailing	26.35	Sherwin Williams	Grounds & Maint Supplies	64.89
Good Neighbor Society	Food Preparation Services	4823.00	Silveredge Cooperative	Fuels	2136.00
Gordon Flesch Company	Maint-Off Equip/Furniture	63.28	Sioux Sales Company	Other	155.68
GreatAmerica Financial Svcs	Maint-Off Equip/Furniture	81.46	Solutions Inc	Data Processing	5371.74
Harrison Truck Centers	Repair/Maint-Const Equip	2616.39	Southtowne	Rent Payments	200.00
Hausers Water Systems Inc	Stationery/Supplies	96.50	State Medical Examiner	Medical & Health Services	2025.00
Heritage Printing	Printing Services	723.96	Storey Kenworthy	Stationery/Supplies	535.79
Hi-Viz Safety	Traffic & St Sign	186.00	Supreme Green Inc	Buildings-Repair/Maint	320.00
Hopkinton Public Library	Co Contribution 1 st Qtr	2921.36	Tauke Motors Inc	Repair/Maint- Vehicle	98.35
J Robert Hopson Consulting	Actuary Report FY20	600.00	TekSupply	Buildings	22493.96
Ronald Huber	Grounds & Maint Supplies	70.00	Terminal Supply Company	Construction/Maint Equip	94.64
IA Dept of Nat Resources	Medical & Health Services	75.00	Terracon Consultant Inc	Engineering Services	6553.75
Iowa Insurance Division	Actuarial Report Filing Fee	100.00	Thomson Reuters	Books/Newspaper	923.00
IA Prison Industries	Park Development – Minor	6070.21	Three Rivers FS	Fuels	10042.61
IA Secretary of State	I-voters Charge 20-21	2076.38	Tifco Industries	Shop Equipment	501.65
Interstate Batteries	Minor Mv Parts & Access	180.95	Truck Country of Iowa	Construction/Maint Equip	2095.73
ISAC	Dues & Memberships	1800.00	Unity Point Clinic	Medical & Health Services	210.00
John Deere Financial	Wood & Lumber	789.22	Universal Climate Control	Sheriff's Office/Jail Prj	229413.60
KarTay Apartment Mngmnt	Rent Payments	166.00	US Cellular	Telephone Services	2032.64
Kluesner Sanitation LLC	Sanitation Disposal	665.00	US Postmaster	Postage & Mailing	138.00
Lahr Repair Inc	Repair/Maint-Const Equip	127.15	US Postal Service	Postage Meter	899.31
Leader Publications	Publications	1531.96	Verizon Wireless	Telephone Services	79.78
Mailing Services Inc	Stationery/Supplies	508.99	Rick A Weidner, AIA	Sheriff's Office/Jail Prj	5592.48
Manchester Carquest	Repair/Maint- Vehicle	54.98	Weldon Tire	Tires	805.02
Manchester Press	Publications	2654.24	FE Welterlen Motors Inc	Repair/Maint- Vehicle	39.46
Manchester Public Library	Co Contribution 1 st Qtr	9265.26	Windstream	Telephone Service	75.36
Manchester Signs LLC	Park Development - Minor	162.50	Woodruff Construction LLC	Sheriff's Office/Jail Prj	416161.74
City of Manchester	Water Use & Sewer	53568.24			
All Ayes					

Motion made by Helmricks, second by Madlom and carried to approve the "Application for Approval of Underground Construction" submitted by Maquoketa Valley Electric Cooperative to construct 175 feet of new single phase primary line under 120th Street located approximately 1.35 miles northwest from the intersection of 120th St and 280th Ave all in Section 11 of Elk Twp. All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the manure management plan update submitted by Orr Livestock LLC (Orr Site) in Section 25 of Hazel Green Twp. All Ayes

Motion made by Helmricks, second by Madlom and carried to table the consideration of the "Resolution Assigning the FY19-20 Ending Fund Balance" and consideration of the "FY19-20 Cash Financial Report" until the August 24, 2020 meeting to allow the Board to gather more information. All Ayes

Motion made by Helmricks, second by Madlom and carried to award the quote for Data Communications Wiring within the new Sheriff's Office/Jail Project to Mainstay Systems, Inc. in consideration of its low bid of \$20,607.00. The original quote from Mainstay Systems, Inc. read aloud during last week's meeting was \$32,147.00. In addition to the wiring, this quote also included the equipment needed for the project. Since the specs were to bid only the wiring, those items were removed from the original quote for comparison with the other quotes received. All Ayes

Motion made by Madlom, second by Helmricks and carried to award the bid for Liquid Propane at the Secondary Roads Department and the Conservation Department to Mulgrew Oil & Propane for its low bid as follows:

	<u>Per Gallon</u>	<u>Secondary Road Dept</u>	<u>Conservation Dept</u>	<u>Outlying sheds</u>
Mulgrew Oil & Propane	\$.839/gallon	\$16,780.00	\$2,307.25	\$.85/gallon

This is for approximately 20,000 gallons to the Secondary Road Department, 2,750 gallons to the Conservation Department and on an "as needed" basis to three (3) outlying maintainer sheds located in Dundee, Greeley and Ryan. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve payment of Voucher #4 (Final Payment) for the Community Services Parking Lot Project as follows:

Total Cost of Project as completed	\$116,136.26
Less Amount Paid Voucher #1	\$54,451.41
Less Amount Paid Voucher #2	\$50,999.77
Less Amount Paid Voucher #3	<u>\$3,546.61</u>
Amount Due on Voucher #4 Final	<u>\$7,138.47</u>

All Ayes.

Motion made by Madlom, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION NO. 2020-042
RESOLUTION FOR USE OF DELAWARE COUNTY
ROADS FOR TRAFFIC DETOUR**

WHEREAS, the City of Edgewood request to detour traffic on Delaware County roads, from 1:00 p.m. to 3:00 p.m. on October 2, 2020 due to the Ed-Co Homecoming Parade, and

WHEREAS, the City of Edgewood will provide any and all necessary traffic control devices, all meeting the specifications of the Manual on Uniform Traffic Control Devices, and

WHEREAS, the City of Edgewood will provide law enforcement to direct traffic during the parade,

NOW THEREFORE BE IT RESOLVED that the Delaware County Board of Supervisors has approved the City of Edgewood's request for traffic detour:

Beginning at 195th Avenue west of Edgewood, then south one mile to 110th Street, then east one mile to county highway C60X (Laser Road), then north into Edgewood terminating at Iowa Highway 3.

Passed and approved this 17th day of August 2020.

/S/ Pete Buschmann, Vice- Chairperson

County Board of Supervisors

ATTEST: /S/ Carla Becker, County Auditor

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following changes to the Delaware County Secondary Road Department Policy and Procedure Memorandum:

Section 4 – Driveway Width, Cross-Section and Construction

Change the maximum normal driveway widths for Farm Field entrances from 30' to 40'

Section 7 – Minimum Distance Between Driveways and Intersections

The minimum width between driveway centerlines is being changed for gravel road locations from 500' to 300'

The distance between driveways on highways will remain at 500'

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the resignation of the following part-time seasonal employees with the Secondary Road Department:

Ben Petlon effective August 7, 2020

Conner Turnis effective August 18, 2020

County Engineer Anthony Bardgett and members of the Board of Supervisors thanked them for their service to the county.

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Rural County Transportation Project (RCTP) reimbursement to the City of Edgewood in the amount of \$25,000 for the completion of their 2019-20 RCTP Project as outlined in Agreement No. DELCO-EDGEWOOD-RCTP FY20. All Ayes

ENGINEER'S REPORT

New Salt Shed – For the new Salt Shed east of Earlville, Kluesner Construction is placing the concrete pad today. After the pad is completed, the shed should go up relatively quickly.

NEXT MEETING –The next regular meeting for the Board is scheduled for Monday August 24, 2020 at 1:15 p.m.

PUBLIC COMMENTS –

Supervisor Jeff Madlom stated that the Public Health Department is overwhelmed at the moment and has informed the Board it will not be able to keep up with the daily COVID-19 updates. The Board appreciates the fantastic job that Charity Loecke and her staff are doing for the County and its residents. The Board will look into other ways they can assist Public Health.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 1:37 pm. All Ayes

These minutes have been read and approved for publication.

/S/ Pete Buschmann, Vice-Chairperson

/S/ Carla K. Becker, County Auditor